

This is the statement of general policy and arrangements for: Innov8 Sportz

Overall and final responsibility for health and safety is that of: Terry Bathe and Jan Loughlin

Day-to-day responsibility for ensuring this policy is put into practice is delegated to: Head coaches or Childcare Leaders on sites.

Name of organisation Innov8 Sportz C.I.C


Name of managing Directors: Terry Bathe and Jan Loughlin

Date: Thursday 27th March 2014

Review Date: March 2015

Statement of general policy	Action / Arrangements
To prevent accidents and cases of work-related ill health and provide adequate control of health and safety risks arising from work activities	All staff, volunteers, parents and participates to adhere to Code of conduct.
To provide adequate training to ensure employees are competent to do their work	Please see Training and Development policy
To engage and consult with employees on day-to-day health and safety conditions and provide advice and supervision on occupational health	Please see relevant risk assessments.
To implement emergency procedures - evacuation in case of fire or other significant incident. You can find help with your fire risk assessment at: (See note 1 below)	Please see fire evacuation procedures at individual sites.
To maintain safe and healthy working conditions, provide and maintain, equipment, and ensure safe storage / use of substances	Please see relevant risk assessments.



			
Health and safety law poster is displayed:	Onsite at Innov8 Sportz Out of School Hours Club - Hungerford Primary School		
First-aid box and accident book are located:	First Aid kits with each Head Coach and on site at Innov8 Sportz Out of School Hours Club - Hungerford Primary School. Accidents reported using accident forms, kept with the consent forms for each session.		
Accidents and ill health at work reported under RIDDOR: (Reporting of Injuries, Diseases and Dangerous Occurrences Regulations) (see note 2 below)	No incidences		
Signed: (Employer)	T.Bathe J.Loughlin	Date:	27.03.14
Subject to review, monitoring and revision by:	Sophie Martin	Every:	12 months or sooner if work activity changes

Note 1: <https://www.gov.uk/workplace-fire-safety-your-responsibilities>

Note 2: www.hse.gov.uk/riddor

